



APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE THIS FORM IN YOUR OWN HANDWRITING, IN BLOCK CAPITALS AND USING BLACK INK

| | |
|-----------------------|----------------------|
| Position Applied For: | Location: |
| | Date of Application: |

PERSONAL DETAILS

| | |
|------------------|-------------------|
| Surname: | Forenames: |
| Present Address: | Telephone Number: |
| | Home: |
| | Mobile: |

| | |
|--|---|
| Email Address: | |
| At interview you will be required to provide proof of eligibility to work in the UK | Documents available Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you a current Driving Licence? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have any current endorsements? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you own or have access to a motor vehicle? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you been convicted of a criminal offence in the last three years? If so, please give details. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| <small>The question is asked subject to the provisions of the Rehabilitation of Offenders Act 1974</small> | |
| Are you waiting or involved in any court appearance? | Yes <input type="checkbox"/> No <input type="checkbox"/> |



EDUCATION & TRAINING

| Last School attended full time | Qualifications | Dates |
|-----------------------------------|---------------------|-------|
| | | |
| Further Education | Qualifications | Dates |
| | | |
| Membership of Professional Bodies | Level of Membership | Dates |
| | | |

Details of any special experience or training which might be relevant to the position for which you are applying:



PRESENT OR MOST RECENT EMPLOYER

(If unemployed give details of last position)

Name and Address of Employer

Position held and main duties:

Date Employment commenced:

Date employment Ceased (if applicable)

How long were you in that position?

Name of immediate Manager/Supervisor:

Present Salary:

What notice period would you have to give if you accepted a position with us:

Please give reasons for wishing to leave present or most recent employment:



PREVIOUS EMPLOYMENT

Begin with the most recent employment, include military service etc

| Dates | | Employer Name & Address | Position held | Reason for Leaving | Salary |
|-------|----|-------------------------|---------------|--------------------|--------|
| From | To | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

FURTHER INFORMATION

Is there anything you would like to tell us about yourself – ambitions, hobbies or personal interests which might be of interest when considering your application.

Are you related to anyone who works for Dean Forge Ltd, if so please give details.

| NAME | RELATIONSHIP | LENGTH OF SERVICE |
|------|--------------|-------------------|
| | | |
| | | |

REFERENCES

Names and addresses of two referees, one of which would be your present or most recent employer. No references will be taken without the consent of the applicant.

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Dean Forge is an Equal Opportunity Employer. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant’s consideration for employment on a basis prohibited by law. Please sign this paper to indicate your agreement to this information being retained on a personnel file, subject to the Provisions of the Data Protection Act 1988.

Applicant’s Signature.....Date:.....